

PROOF OF DELIVERY USER GUIDE



INDEPENDENCE MEDICAL


Independence Medical — Proof of Delivery

Proof of Delivery documents can be downloaded individually by order or by multiple orders at one time while logged in to your account at Indemed.com.

POD documents are accessible on the following pages:

- Proof of Delivery
- Order Search results
- Order History
- Order Details

FedEx Order Tracking



Dear Customer,


This is in response to your request for delivery information concerning the shipment listed below.

Tracking Number: 0000000000000000
Reference Number(s):
Service Type: FedEx Ground
Package Weight: 0.7000 LBS
Shipped or Billed on: Sep 01, 2013
Delivered on: Sep 02, 2013
TEST POD
Delivered To: 1810 SUMMIT COMMERCE PARK
TWINSBURG , OH 44087
Signed For By: Signature Not Req

Thank you for giving us the opportunity to serve you.

Tracking results provided by FedEx. 2013-09-04 13:31:02.687 Eastern Time (USA)

POD sample displayed was altered for example purposes.



Dear Customer,


Tracking Number: C000000000000000
Reference Number(s): 0000000000000000
Service Type: Ground
Package Weight: 9
Shipped or Billed on: 08/28/2013
Signed For By: xx
Delivered on: Aug 29 2013 2:24PM
Delivered to: 1810 SUMMIT COMMERCE PARK
TWINSBURG, OH 44087

Thank you for giving us the opportunity to serve you.

Sincerely,
Ontrac

Tracking results provided by OnTrac. August 30, 2013 08:01 AM -07:00

POD sample displayed was altered for example purposes.



UNITED PARCEL SERVICE

DELIVERY NOTIFICATION

Dear Customer,

This is in response to your request for delivery information concerning the shipment listed below.

Tracking Number: 100000000000000000
Reference Number(s): 1000000000,1000000000
Service Type: GROUND
Package Weight: 10.00 Lbs
Shipped or Billed on: Sep 02, 2013

Delivered on: Sep 03, 2013 4:00 PM
Delivered to: 1810 SUMMIT COMMERCE PARK
TWINSBURG , OH, US 44087
Signed by: TEST

Location: RESIDENTIAL

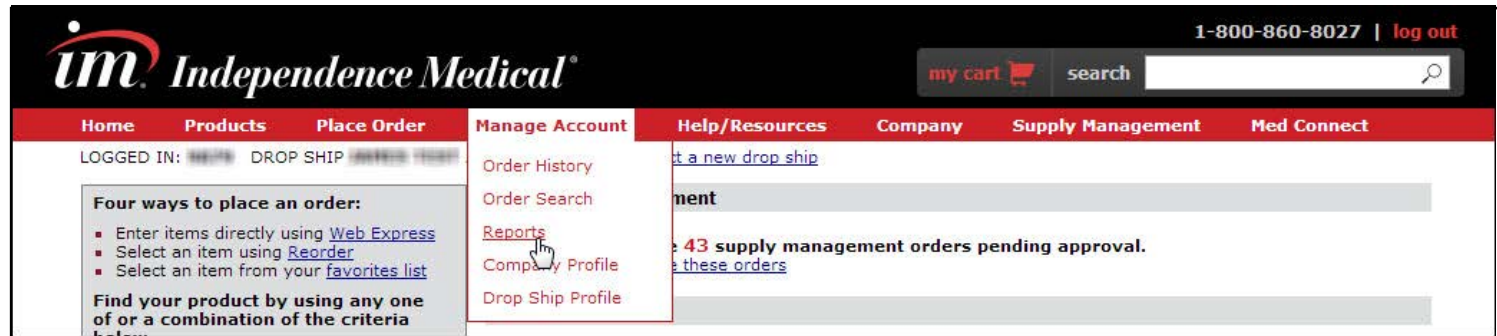
Thank you for giving us the opportunity to serve you.

Sincerely,
United Parcel Service
Tracking results provided by UPS. Sep 05, 7:03 AM Eastern Time (USA)

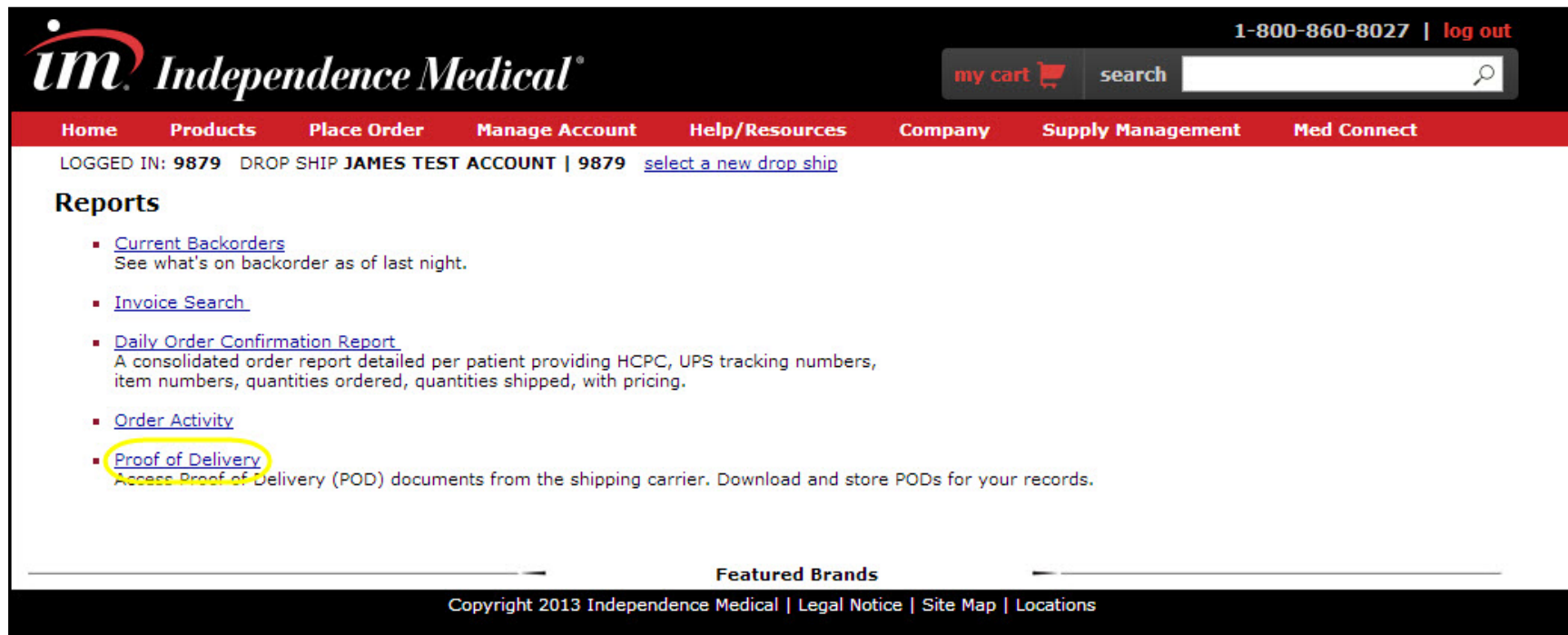
POD sample displayed was altered for example purposes.

Proof of Delivery Self Service

Roll over the Manage Account tab and click Reports.



From the Reports page click on the Proof of Delivery link.



The POD Self Service feature allows you to search for, view and download available POD documents.

To search for available POD documents enter 1 or more of the search criteria options:

- Orders placed between (date range)
- Tracking number
- PO number
- IM Order number
- Patient account number
- Patient or company name

The screenshot shows the Independence Medical website interface. At the top, there is a navigation bar with the logo and menu items: Home, Products, Place Order, Manage Account, Help/Resources, Company, and Supply Management. A search bar is located in the top right corner. Below the navigation bar, the page displays the 'Proof of Delivery' section. It includes a 'Notes' area with several bullet points providing information about document retention and search criteria. Below the notes is a section for searching for documents, featuring a date range selector (08/05/2013 to 09/04/2013) and input fields for Tracking #, PO #, Order #, Patient Account Number, and Patient or Company Name. A 'Search' button and a 'Clear' button are positioned at the bottom of the search section.

The last 30 days of results with today as the end date will automatically be selected but you do have the option of choosing your own date range.

Sort results by:

- Order Date
- Tracking #
- PO #
- IM Order #

Narrow your search to filter the results to locate specific POD documents.

Filter the results by entering the Order date, tracking #, PO #, IM order #, the patient account name or number.

Download all POD documents within the search results click the select all check box and click the download button.

Proof of Delivery Search
Search Results

You searched for:
Orders Placed Between 08/04/2013 and 09/05/2013

Narrow Your Search:

Select All **Download** Showing 1 to 2 of 2 records

ORDER DATE	TRACKING #	PO #	IM ORDER #	PATIENT INFORMATION
<input checked="" type="checkbox"/> 08/06/2013	1ZA000000000000000	080128878	080000000	PATIENT ACCOUNT NUMBER: 080413 PATIENT NAME: 090513 Proof of Delivery
<input type="checkbox"/> 09/05/2013	1ZF0000000000000000	080128878	080000000	PATIENT ACCOUNT NUMBER: 080413 PATIENT NAME: 090513 Proof of Delivery

Select All **Download** Showing 1 to 8 of 8 records

Search Proof of Delivery

View a document by simply clicking on the Proof of Delivery link associated with an order.

Download a selection of POD documents from your search results by clicking the check box next to the order and click the download button.

Thank you! x

2 Proof of Delivery documents are downloading to your computer.

Your browser will alert you when the documents are ready.

You may close this window at any time.

Close

After clicking download you will receive messaging indicating how many POD documents are downloading.

080413_090513.zip

The documents will be available in a .zip file once the download is complete. The file name will be your account number and the date range searched.

Order History


POD documents are also available on the Order History page.

Order History

Order Tracking | Future Orders

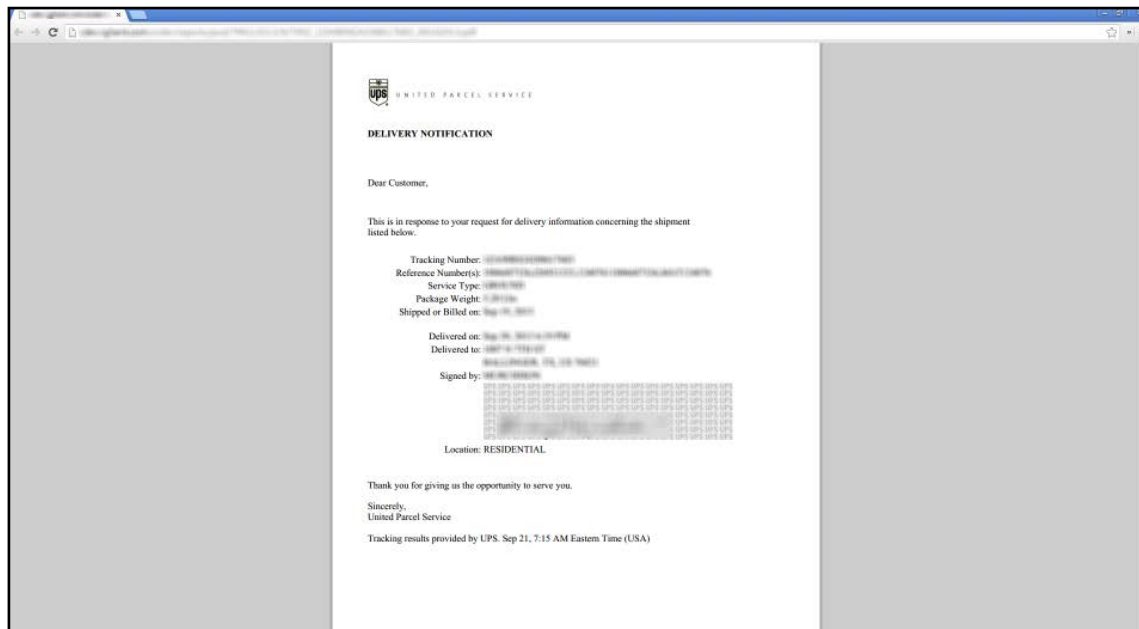
Below is a list of the last 50 orders that you placed online or by another order method. You can find any order from the last 13 months on this site.

For more search methods or for older orders, click "[Search Orders](#)."

PATIENT INFORMATION	 ORDER#	WEB CONFIRMATION #	ORDER METHOD	ORDER DATE	SHIP DATE	STATUS
[blurred]	[blurred]	[blurred]	WEB	09/05/2013	09/05/2013	Track Proof of Delivery
[blurred]	[blurred]	[blurred]	OTHER *	08/06/2013	08/06/2013	Track Proof of Delivery

[Search Orders](#)

Click the Proof of Delivery link located beneath the Track button.



UPS UNITED PARCEL SERVICE

DELIVERY NOTIFICATION

Dear Customer,

This is in response to your request for delivery information concerning the shipment listed below.

Tracking Number: [blurred]
Reference Number(s): [blurred]
Service Type: [blurred]
Package Weight: [blurred]
Shipped or Billed on: [blurred]

Delivered on: [blurred]
Delivered to: [blurred]
Signed by: [blurred]

Location: RESIDENTIAL

Thank you for giving us the opportunity to serve you.
Sincerely,
United Parcel Service

Tracking results provided by UPS. Sep 21, 7:15 AM Eastern Time (USA)

The document will appear in a new tab or new window. You will be able to view, print or save the document from that page.




Order Search Results

Similar to Order History, POD documents are also available on Order Search results.

Order Search
Search Results
 You searched for:
 Ship Date: 8/5/2013 - 9/5/2013

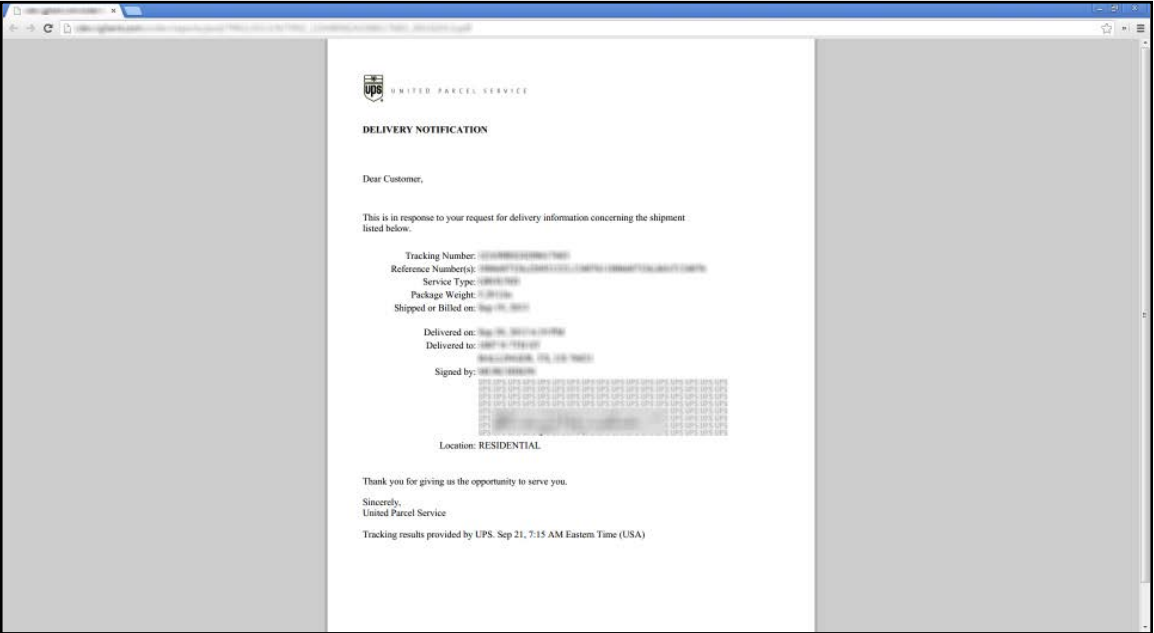
Displaying 1 - 2 of 2 record(s)

PATIENT INFORMATION	 ORDER #	WEB CONFIRMATION #	ORDER METHOD	ORDER DATE	SHIP DATE	STATUS
[blurred]	[blurred]	[blurred]	WEB	09/05/2013	09/05/2013	Track Proof of Delivery
[blurred]	[blurred]	[blurred]	OTHER *	08/06/2013	08/06/2013	Track Proof of Delivery

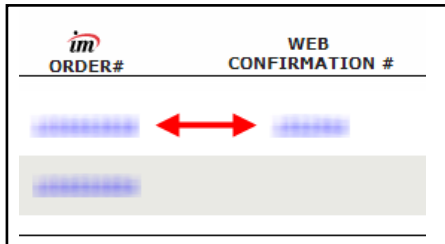
[Search Orders](#)

Click the Proof of Delivery link located beneath the Track button.

The document will appear in a new tab or new window. You will be able to view, print or save the document from that page.



Order Details



From Order History or Order Search results click the IM Order # or the Web Confirmation # to access the Order details.

Click the Proof of Delivery link located beneath the Track button.

Order Details

im Order Number: [REDACTED]
 Web Confirmation Number: [REDACTED]
 Account #: [REDACTED]
 P.O. Number #: [REDACTED]
 Order Source: WEB
 Ordered By:
 Ordered On: 09/06/2013
 Paid By: Account

Shipping Address: [REDACTED]
 Shipping Method: UPS-Ground-Residential Signature
 Ship Date: 09/06/2013
 Signature Required: No

[Reorder This Order](#)

Purchases

ITEM#	DESCRIPTION	D.O.S./ STATUS UPDATED	STATUS	Tracking	QTY	UNIT PRICE	TOTAL PRICE
ZPAP1005	Reliamed Alcohol Wipe, 1-Ply, 1-1/8" X 1-1/8" (100 Count)	09/06/2013	SHIPPED	1ZF000000000000000 Proof of Delivery	4	[REDACTED]	[REDACTED]

Subtotal: [REDACTED]
 Tax: [REDACTED]
 Shipping and Processing Charges**:[REDACTED]
Total: [REDACTED]
 **- SIGNATURE REQD FEE
 *This is not an invoice

[Reorder This Order](#)

The document will appear in a new tab or new window. You will be able to view, print or save the document from that page.